“150 Years Anniversary of the Establishment of Diplomatic Relations between Switzerland and Japan” (“Anniversary Year”) in 2014
Application letter for endorsement of events and projects

Date:
Address of the organization:
Postal code and city:
Name of the applicant organization:
Full name of the representative:
Title / position of the representative:

I hereby submit the application of the event/ project named "_____ *(name of event/project according to the application form)*" realized by "_____ *(name of organizer according to the application form)*" for endorsement as an event of the Anniversary Year by the Embassy of Japan in Switzerland. All necessary documents are attached hereto.

I pledge to have taken note of conditions listed below and to adhere to them after the approval of the Embassy of Japan in Switzerland. I understand that violating any of these conditions may result in a withdrawal of endorsement.

1. As the representative of the event/project, I will take all responsibilities of its due execution, including securing its funding.
2. Under the event/project, I will not carry out any activity which is related to political activities or which is contrary to social interest and the objective of the event.
3. The event/project will be carried out according to the attached documents. Should any substantive changes occur, I will inform the Embassy of Japan in Switzerland promptly.
4. All publicity material with the official anniversary logo must be submitted to the Embassy of Japan in Switzerland **prior** to printing for review (in accordance with the logo guidelines).

I will gladly submit a brief report in free form including some photos to the Embassy of Japan in Switzerland after the completion of the event.

Date, Signature _____